

Falcon Express seeks a window clerk for its warehouse operation in the Bridesburg section of Philadelphia.

Applicant should be organized, computer literate and have excellent customer service skills.

Job description includes responding to customer emails, posting Customs and freight releases, working with US Customs to facilitate cargo examinations, and processing driver paperwork for pickups.

No experience necessary.

Please email [cgleason@falconexp.com](mailto:cgleason@falconexp.com) or call Collin at 215-279-2532 for more information.