



U.S. Customs and Border Protection

Port of Philadelphia
200 Chestnut Street
Philadelphia, PA 19106

U.S. Customs and Border Protection Pipeline #006-2020 December 31, 2019

SUBJECT: Brokers User Fee 2020

This notice is to advise all Customs Brokers that the annual user fee assessed for each permit held by an individual, partnership, association or corporate broker is due by January 31, 2020. Section 13031 of the Consolidated Omnibus Budget Reconciliation Act of 1985 (Public Law 99-272) established that the annual user fee will be assessed for each Customs Broker Permit held by an individual, partnership, association or corporation. The fee is set forth in Title 19 of the Code of Federal Regulations in Section 111.96(c), (19 CFR 111.96(c)). In the case of a national permit, the fee is payable at the port through which the broker's license and national permit were issued.

The Customs and Border Protection Regulations provide that the fee is payable each calendar year in each broker port where a broker has a permit to do business by the date published in the Federal Register, November 7, 2018 (84 FR 65400).

Each broker that holds a permit and is conducting business as an entity must pay this fee, whether as an individual (sole proprietor), partnership, association or corporation. It is not required from individuals who do not hold permits, for example, a licensed individual who is an officer or employee of a brokerage firm that conducts Customs business under its own permit. Any broker failing to pay the fee by close of business on January 25, 2019 will receive written notification of failure to pay. This written notification will constitute revocation of the permit. The broker must then reapply for a permit and pay the \$100.00 application fee in accordance with 19 CFR 111.96(b), in addition to the User Fee, before the permit will be issued.

Fees (with filer code indicated) for the Area Port of Philadelphia should be sent to:

U.S. Customs and Border Protection
200 Chestnut Street
Philadelphia, PA 19106
Attn: Cynthia Bradley

If you have any questions please contact; Bernadette Howe, bernadette.r.howe@cbp.dhs.gov or Cynthia Bradley, cynthia.m.bradley@cbp.dhs.gov

A handwritten signature in cursive script that reads "Bernadette Howe".

Bernadette Howe
Chief, Entry Branch
U.S. Customs and Border Protection
Philadelphia, PA