



U.S. Customs and  
Border Protection

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**U.S. Customs and Border Protection**  
**Pipeline #2-2024**  
**December 7, 2023**

SUBJECT: Brokers User Fee 2024

This notice is to advise all Customs Brokers that the annual user fee assessed for each permit held by an individual, partnership, association or corporate broker is due by February 9, 2024. Pursuant to fee adjustments required by the Fixing America's Surface Transportation Act (FAST ACT) and Title 19 of the Code of Federal Regulations in Section 111.96(c), (19 CFR 111.96(c)), the annual user fee payable for calendar year 2024 will be \$174.80. The national permit fee is payable at the port through which the broker's license and national permit were issued. The Customs and Border Protection Regulations provide that the fee is payable each calendar year in each broker port where a broker has a national permit by the date published in the Federal Register, November 27, 2023 (88 FR 226).

Each broker that holds a (national) permit and is conducting business as an entity must pay this fee, whether as an individual (sole proprietor), partnership, association, or corporation. It is not required from individuals who do not hold permits, for example, a licensed individual who is an officer or employee of a brokerage firm that conducts Customs business under its own permit. Any broker failing to pay the fee by close of business on February 9, 2024 will receive written notification of failure to pay. This written notification will constitute revocation of the permit. The broker must then reapply for a permit and pay the \$100.00 application fee in accordance with 19 CFR 111.96(b), in addition to the User Fee, before the permit will be issued.

The FRN also announces the eCBP portal payment option opens on November 29, 2023 for the collection of annual permit user fees. The eCBP portal streamlines the payment process, allows for easy collection of fees, and offers customs brokers the flexibility and convenience to pay licensed customs broker fees easily and effectively. Thus, CBP encourages customs brokers to pay the annual customs broker permit user fee electronically via the eCBP portal. However, customs brokers may still submit the fee at the processing Center location through which the license was issued, in accordance with the remittance procedures in [19 CFR 24.22\(i\)](#).

Customs brokers who wish to use the eCBP portal may access it at <https://e.cbp.dhs.gov/brokers/#/home>. First time eCBP users will need to create a login.gov account.

Instructions and training resources, such as user and quick reference guides, for customs brokers on how to create a Login.gov account and how to use the eCBP portal can be found at [eCBP Broker Instruction and Training Resources | U.S. Customs and Border Protection](#).

Fees (with filer code indicated) for the Area Port of Philadelphia should be sent to:



**U.S. Customs and  
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U.S. Customs and Border Protection  
200 Chestnut Street  
Philadelphia, PA 19106  
Attn: Cynthia Bradley

If you have any questions please contact; Bernadette Howe, [bernadette.r.howe@cbp.dhs.gov](mailto:bernadette.r.howe@cbp.dhs.gov) or  
Cynthia Bradley, [cynthia.m.bradley@cbp.dhs.gov](mailto:cynthia.m.bradley@cbp.dhs.gov)

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