



U.S. Customs and Border Protection

Port of Philadelphia
200 Chestnut Street
Philadelphia, PA 19106

**U.S. Customs and Border Protection
Pipeline #2018-004
November 24, 2017**

SUBJECT: Brokers Triennial Report

The submission period for the 2018 U.S. Customs and Border Protection triennial status report and fee for all licensed customs brokers opens Dec. 15, 2017, and runs through Feb. 28, 2018.

Over 14,000 active U.S. customs brokers can pay electronically* through [Pay.gov](https://www.pay.gov) with credit card, debit card, and digital wallet payments, e.g., PayPal and Amazon Pay. No additional fees are charged for any payments, and receipts are provided electronically.

Licensed customs brokers must include an employee list, if applicable, with each status report submitted to CBP in accordance with 19 CFR 111.28(b). In addition, each individually licensed broker must state whether or not he/she still meets the applicable requirements of 19 CFR 111.11 and 111.19 and has not engaged in any conduct that could constitute grounds for suspension or revocation under section 111.53. Broker employee lists and any additional detail can be submitted as a PDF file attachment to the [Pay.gov](https://www.pay.gov) online form.

The deadline for submitting the 2018 triennial status report and fee is Feb. 28, 2018, at 11:59 p.m. (EST).

For more information, visit: www.cbp.gov/broker-FAQ

*CBP encourages brokers to submit fees electronically via [Pay.gov](https://www.pay.gov); however, a paper status report and payment may be submitted to the port that originally delivered the license.

If you have any questions please contact; Bernadette Howe, bernadette.r.howe@cbp.dhs.gov or Cynthia Bradley, cynthia.m.bradley@cbp.dhs.gov

A handwritten signature in black ink that reads "Bernadette Howe".

Bernadette Howe
Chief, Entry Branch
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Philadelphia, PA



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IT'S A TRIENNIAL YEAR SAVE TIME, SUBMIT ONLINE

The 2018 Customs Broker License Triennial Status Report Submission and Fee Payment cycle opens on **December 15, 2017**.

The last day to submit fees and Status Reports is **February 28, 2018**.

Visit the **Pay.gov** web portal:

- Fill out the Triennial Status Report web form
- Submit your electronic payment*
- Attach employee lists, if applicable

All submissions are due by **February 28, 2018!**



Pay.gov® and



For additional information, please visit:

www.cbp.gov/broker-FAQ



PayPal amazon
payments

** No additional fees are charged when you make credit, debit or digital wallet payments through Pay.gov*

CBP Broker Management is partnering with Pay.gov and CBP's Revenue Modernization Program to encourage online submission and payments.